

**ALTINBAS UNIVERSITY
SCHOLARSHIP DIRECTIVE**

PART ONE

Objective, Scope, Basis and Definitions

Objective:

Article 1 (1) The objective of this Directive is to improve the quality of education provided by Altinbas University associate's, bachelor's and graduate degree programs through the awarding of various scholarships, loans and financial aids so as to induce students to devote more time to studies and to increase the quality of engagement with their educational activities; to award students with good academic standing; to increase student engagement and contribution in sports and arts; and enhance global reputation of Altinbas University. Pursuant to the above-mentioned objectives and to the Additional Article 18 of the Higher Education Law (No. 2547), which is annexed to the Higher Education Law (No. 2547) through Law no. 3843; this Directive sets forth the procedures, authorizations and responsibilities regarding the application, evaluation and selection process for students who deemed eligible to receive a scholarship and/or deemed eligible for tuition discount as stated herein.

Scope:

Article 2 (1) This Directive comprises regulations concerning scholarships, loans and discounts to be awarded to students attending Altinbas University associates, bachelors and graduate degree programs.

Definitions:

Article 3 (1) The following terms are used in this Directive with the meanings specified:

University:	Altinbas University,
Board of Trustees:	Board of Trustees of Altinbas University,
President:	President of Altinbas University,
Senate:	Altinbas University Senate,
Administrative Board:	Administrative Board of Altinbas University,
Scholarship Commission:	Commission set up by Altinbas University Senate,
Scholarship:	Discount on tuition/fees for one year academic year or additional financial support for students,
Private Scholarships Fund:	Fund created by donations from individuals and/or organizations with the aim of provide support to Altinbas University students in need of financial aid.

PART TWO

Scholarships and Loans for Undergraduate and Associate's Degree Students

Undergraduate Admission Scholarships:

Article 4 (1) Admission Scholarship/Full-Tuition Scholarship: Students who are placed in programs, which have been announced as full tuition scholarship programs by the ÖSYM (Student Selection and Placement Center), via the Student Selection and Placement Center or Special Talent Examination, are awarded full tuition scholarships. These students shall be exempt from paying tuition fees.

(2) Admission Scholarship/Half-Tuition Scholarship: Students who are placed in programs, which have been announced as half tuition scholarship programs by the ÖSYM (Student Selection and Placement Center), via the Student Selection and Placement Center or Special Talent Examination, are awarded half tuition scholarships. These students shall be exempt from 50% of tuition fees.

(3) Admission Scholarship/One-Quarter Tuition Scholarship: Students who are placed in programs, which have been announced as one-quarter tuition scholarship programs by the ÖSYM (Student Selection and Placement Center), via the Student Selection and Placement Center or Special Talent

Examination, are awarded one-quarter tuition scholarships. These students shall be exempt from 25% of tuition fees.

(4) Admission Scholarships are non-repayable. In the event that students, who are awarded the above-mentioned scholarships, fail to complete English Preparatory Program in 2 years, their scholarships shall be terminated. Independently of their academic standing, students who begin their studies in English Preparatory Classes of 4-year schools shall be entitled to maintain their scholarships for a period of 5 academic years; students who begin their studies in English Preparatory Classes of 5-year schools shall be entitled to maintain their scholarships for a period of 6 academic years; students who begin their studies in English Preparatory Classes of 6-year schools shall be entitled to maintain their scholarships for a period of 7 academic years; students who directly begin their studies in undergraduate programs shall be entitled to maintain their scholarships during the normal period of studies. Students registered to double major programs shall be entitled to one (1) extra year in addition to the above-mentioned duration of studies.

(5) In the event that student exceeds in his/her first year the normative duration of studies set forth in the sub-article 4, s/he shall be liable to pay 20% of the scholarship amount; if student exceeds in his/her second year the normative duration of studies set forth in the sub-article 4, s/he shall be liable to pay 50% of the scholarship amount; and as of his/her third year, scholarship shall be terminated. Aforementioned conditions shall not apply to leave of absences, which do not make part of normative duration of studies.

(6) As per the rules set forth in the sub-article 4 and 5 of this article, the same amount of scholarship shall be offered to students registered in double major programs and summer school.

Merit-Based Scholarships:

Article 5 (1) According to their placement test scores in University entrance exam, students who rank among the score segment determined by Altinbas University Senate, are awarded merit-based scholarships for 9 months per year throughout the normative duration of studies, provided that they achieve good academic standing. Merit-based scholarships shall be freeze in the event that student's GPA falls below 2.50 out of 4.00

Martyrs' Children Scholarships:

Article 6 (1) Each academic year, a total of six students (three students enrolled in undergraduate programs and three students enrolled in associate's degree programs) are awarded Martyrs' Children Scholarship. These students shall be designated by University Senate decision.

(2) This scholarship shall cover the tuition fee and continue throughout the normative duration of studies.

(3) Students wishing to apply for Martyrs' Children Scholarship are required to make a pre-application to the Department of Health, Culture and Sports before the deadline, along with any documents required.

(4) In the event that applications exceed the quota set for Martyrs' Children Scholarship, applicants shall be sorted by their central placement scores. Students who cannot be granted scholarships shall register according to the requirements of the program they are placed in.

Sports and Arts Scholarships:

Article 7

1) Sports, Arts and Science Scholarships shall be awarded to students meeting the following requirements:

- a) Students who have ranked among the top three in international painting, sculpture, film making/cinema and Western classical music contests, and who have submitted applications to the Altinbas University Scholarship Commission before the University application period, and whose applications are accepted by the Commission;
- b) Students who have represented Turkey in Olympic events, international sports organizations by competing in National, Under-21 and youth categories, and who have submitted applications to the Altinbas University Scholarship Commission before the University application period, and whose applications are accepted by the Commission;

- c) Students who have competed, placed in finishing positions and received awards in various international science competitions, who have and who have submitted applications to the Altinbas University Scholarship Commission before the University application period, and whose applications are accepted by the Commission;
 - d) Students who have competed on behalf of Altinbas University and ranked among the top three in national or international inter-university arts and/or sports competitions;
- (2) Students shall be entitled to maintain the scholarships set forth in 1-(a), 1-(b) and 1-(c) throughout the normative duration of studies;
- (3) The amount of the Sports and Arts Scholarships shall be decided by the Board of the Trustees before the end of March each year, at the recommendation of the President’s Office.
- (4) Scholarships set forth in 1-(d) shall be valid through the course of one (1) academic year. Department of Health, Culture and Sports shall conduct a performance evaluation each academic year and submit a report to the Scholarship Commission on whether the student should continue to receive his/her scholarship. The decision on whether the student should continue to receive scholarship shall be made by the Board of the Trustees at the recommendation of the President’s Office.
- (5) In the event that a student, who was awarded sports scholarship, leaves University team voluntarily or fails without good cause to participate in any sporting event (competition, practice, match, game etc.) on behalf of the University; his/her scholarship shall be terminated in the following year by Department of Health, Culture and Sports’ report submitted to the Scholarship Commission.

Honors Scholarships:

Article 8 (1) At the end of the each academic year, after the completion of English preparatory program, top students who have achieved outstanding academic results in their respective schools or departments are awarded Honors Scholarships for the following academic year; provided that they fulfilled the normal course load specified by their respective school/department for the relevant year, passed all classes they have taken and had a GPA greater than 3.50.

(2) Students admitted to Altinbas University via undergraduate (internal) transfer or via external transfer are required to complete two semesters in Altinbas University in order to be eligible for an honor scholarship.

(3) In the event that a student, who is entitled to receive an honors scholarship, does not register, cancels registration or is dismissed for any reason; the scholarship shall not be transferred to another recipient.

(4) When calculating GPA of top ranking students for the respective academic year, the grades they received at summer school shall be excluded.

(5) Department of Health, Culture and Sports shall conduct an evaluation at the end of each academic year to determine the recipients of honors scholarship. Students don’t need to apply for this type of scholarship. Department of Health, Culture and Sports shall determine the recipients and notify them in writing. Honor Scholarships shall be allocated as follows:

Ranking	Scholarship Amount
First student in ranking	Full tuition waiver
Second student in ranking	50% tuition waiver
Third student in ranking	25% tuition waiver

(7) In the event that multiple students have the same GPA, they shall be sorted by their central placement score.

(8) In the event that a student, who is deemed eligible for an honors scholarship, is already receiving a full-tuition scholarship; s/he shall not be entitled to a grant above the amount of full (100%) scholarship.

Sibling Discount:

Article 9 (1) A discount of 15% shall be made on tuition fees to be paid by each of the siblings if they concurrently enroll in Altinbas University English Preparatory Program, associate’s degree and/or undergraduate degree programs; and submit their applications at the beginning of each academic year,

before the add/drop period concludes. In order to continue to benefit from sibling discount, a renewal application shall be made at the Department of Health, Culture and Sports at the beginning of each academic year. This discount applies also to legally adopted persons.

PART THREE Graduate Scholarships

Graduate Admission Scholarships:

Article 10 (1) A scholarship quota may be allocated to some graduate programs deemed appropriate by the decision of University Administrative Board and upon the recommendation of the Administrative Board of the respective Graduate School.

Merit Scholarships:

Article 11 (1) These scholarships are awarded to the highest-ranking graduating students in their respective undergraduate degree programs at Altinbas University. Among students admitted to graduate degree programs, first ranked student in his/her department shall be awarded a full tuition scholarship; second ranked student in his/her department shall be awarded 75% tuition scholarship and the third ranked student in his/her department shall be awarded 50% tuition scholarship.

Contractual Scholarships for Same Group Employees:

Article 12 (1) In the event that employees working at the same company/organization/institution are admitted to any graduate program in Altinbas University, discount rate to be applied shall be determined by agreement between the relevant company/organization/institution and the University. Apart from that, the University may announce scholarship opportunities for a certain company/organization/institution by unilateral engagement.

Duration of Scholarships:

Article 13 (1) Students awarded graduate scholarships are entitled to maintain their scholarships throughout the normative duration of graduate studies, provided that they achieve good academic standing. However, students who are required to repeat courses due to failure, for credit or so as to improve grades shall make payment for credits of classes they retake. Scholarship shall not cover repeated courses.

PART FOUR General Provisions

Staff Discounts:

Article 14 (1) University employees admitted to any degree program in Altinbas University shall be exempted from paying 75% of tuition fee; their spouses and children shall be exempted from paying 50% of tuition fee. Should employee status be lost due to resignation or involuntary termination of employment, tuition waiver benefits shall be cancelled as of the ending date of employment.

Private Scholarships:

Article 15 (1) By donating to Altinbas University, natural and/or legal persons may award conditional or unconditional scholarships on their own behalf, or on behalf of living or deceased family members.

(2) All donations, regardless of their origin, made by natural and/or legal persons shall be transferred to Private Scholarships Fund.

(3) The Fund consists of financial aids and scholarships for covering textbooks costs, housing and food expenses of students in need.

(4) All scholarships included in Private Scholarships Fund are awarded on an annual basis, and they are non-repayable. Students are required to reapply each academic year for a renewal.

(5) Scholarship applications submitted by students shall be evaluated by the Scholarship Commission and finalized by the President's approval.

(6) Evaluation criteria shall be set forth by the University Administrative Board for each academic year.

Termination of Scholarships and Tuition Discounts due to Disciplinary Penalty:

Article 16 (1) Except for admission scholarships stated in the Article 4 of this Directive; in the event that a student, who is awarded scholarship, is subject to temporary dismissal due to a violation of institutional rules, s/he shall not be entitled to receive scholarship in the following semester. In the event that a student is subject to temporary dismissal for the second time or s/he is sentenced to prison due to an infamous crime s/he committed, his/her scholarship shall be decisively terminated.

Scholarship Commission:

Article 17 (1) Scholarship Commission consists of a Vice President for Student Affairs, five (5) instructors and one (1) faculty member assigned by the University Senate, school/vocational school/graduate school representatives (who are also faculty members) and Head of Health, Culture and Sports Department. It shall be the duty of the Commission to evaluate the scholarship applications for associate's, undergraduate and graduate level. All bureaucratic procedures regarding scholarships and tuition discounts shall be conducted by the Department of Health, Culture and Sports; all procedures regarding the payment and monitoring of scholarships shall be conducted by the Department of Financial Affairs.

Effective Date:

Article 18 (1) This Directive is effective as of the date it was approved pursuant to Senate Decision of September 2, 2014.

Execution

Article 19 (1) The provisions of this Directive shall be executed by the President of Altinbas University.